

Windermere District Historical Society Museum & Archives

Photography Department
Box 2315
Invermere, B.C. V0A 1K0

The Windermere District Historical Society (WDHS) is the custodian of a photographic collection that may be of interest to researchers and the general public. Since the originals cannot be removed from the museum for any reason our own laboratory can provide copy prints for your use. These prints are supplied subject to the following stipulations:

CONDITIONS:

1. All photographs/images published, broadcast or displayed shall be credited to the Windermere District Historical Society.
2. When a photograph/image obtained from the WDHS is purchased for public display, the Society reserves the right to approve of the manner in which the print shall be used.
3. Copyright in determinable cases remains with the WDHS Otherwise responsibility is the purchaser's to determine.
4. Permission for reproduction, in any form, from prints or digital files purchased from the WDHS, **must be obtained** in writing from the Society. When such permission is granted it is for one time use only, any additional reproduction will require a renewal of permission. Commercial use is subject to a use fee.
5. When the purchaser requests a digital image file they must clearly understand that the quality of the print depends on their output device, the quality of the original, and the resolution of the scan.
6. All requests for photographs/images must be submitted on the WDHS order form and must be signed. The signed form constitutes an agreement between the Society and the purchaser subject to all conditions.
7. All orders must be prepaid. The WDHS is geared to conservation and protection rather than fast commercial efficiency so delivery time could vary from 2 weeks to 3 months. (Plan ahead!) The rates that apply are as follows:

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| REPRODUCTION COSTS: |
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| <u>Photo Enlargements:</u> (Black & White only) | 4" X 5" B & W <u>copy negative</u> (if required) - \$12.00 |
| all sizes up to and including 5" X 8" - \$12.00 | <u>contact prints</u> (same size as the negative up to 5" X 8") - \$7.00 |
| 8" X 10" - \$18.00 11" X 14" - \$36.00 | digital image file (negotiable depending on needs) |

(each additional print - same negative/same size/same time is 2/3 price)

The WDHS can also produce copy prints from your originals at the rates listed above. If the original is of **local** historic significance the WDHS may choose to retain the copy negative on file but you may easily purchase additional prints in the future if you desire. **You may wish to consider donating your historic originals to the WDHS** (where they will receive the protection of storage in a climate controlled, fireproof vault) **in return for some copy prints**. Of course, since a new negative will be available on file, additional prints can be ordered at a future date if you desire.

The WDHS is a non-government, non-profit institution. In order to sustain our collection it is essential to charge a use fee for material that is to be published or used commercially. Users are required to send the Windermere District Historical Society a copy of the publication or sample of the product in which the image(s) appears.

USE FEES: (These are per image per use, are in addition to printing costs and are determined by the WDHS.)

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| magazine, newspaper, portfolio, display, movie, video, web site | - \$ 30 |
| textbooks, trade books | - \$ 25 |
| poster, postcard, framing prints, book covers | - \$ 100 |
| advertising (by any media) or brochures | negotiable |
| commercial interior decoration | add 100% to print cost |

